

Handout for the hall of residence Kolpinghaus

Our hall of residence offers welcoming and comfortably arranged single rooms, everyone with its own bath room. Further there are also the following common rooms: kitchen, a large roof terrace, TV room and a laundry.

Personal items to bring by yourself:

- blanket and pillow for the bed
- duvet covers, pillowcase, towels
- cutlery, pans, plates, cups and other kitchen items for the personal use
- for the laundry: cleaning agent, electric iron etc. (the hall of residence offers only the washing machines)
- For respect toward the nature it is not allowed to use disposable goods in the kitchen (cutlery/plates etc.)

Check in times and deadlines:

- The check in has to take place during the following times:
 - **Monday – Friday: 8:15 – 11:45 and 13:30 – 17:15**
Via Fallmerayer, 4 A, 39042 Bressanone (1st floor - administration office)
- We kindly ask you to communicate us date and time of your arrival in order to fix an appointment for the check in.
- The student has to appear in person for all the formalities.

Check in procedure:

- you need a valid ID card or passport
- if you have, please bring your Italian tax number
- you have read the house rules, the contract of use and the handout and you accept them
- you have paid the deposit of 580,00 € in advance by bank transfer
- Check in is only possible during our office opening hours! It is not possible to arrive on weekends!

Price:

- The price for the period of stay consists in 5 or 10 monthly rates of 290,00 €. The rates have always to be paid until the 5th of the current month.

Check out procedure:

- Room check by the personnel together with the student (in person)
- Return of the key
- The deposit of 580,00 € will be paid back through bank transfer (only if bedroom and kitchen are left tidy and clean and all the rates have been paid in time)
- We ask you to communicate us the date when you leave and to fix a time for the check out.
- Check out is only possible during our office opening hours! It is not possible to leave on weekends!

We kindly ask to read the house rules in advance and to obey them during your period of stay. In case of misbehavior the student has to leave the structure immediately.

We wish you a nice stay!